

WESTSIDE BAPTIST CHURCH

TECHNICAL DIRECTOR

JOB DESCRIPTION

SCOPE

The Technical Director is responsible to the Worship Pastor and Ministries and Administration Pastor for developing, planning, implementing, conducting, scheduling, and evaluating the Media Ministries of the church.

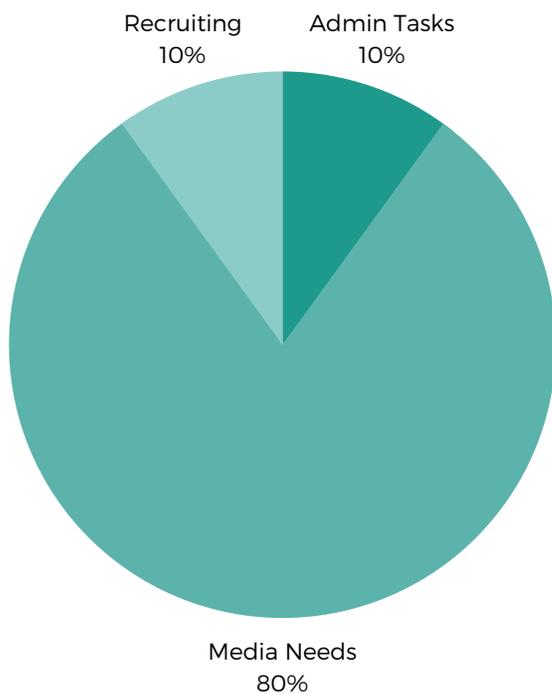
QUALIFICATIONS

1. Bachelors Degree or higher
2. Prior experience in Worship Media Technologies
3. Prior experience in front of house mixing, recording, video editing, and recording and streaming technologies
4. Prior experience in Digital Audio Consoles
5. Experience in Dante--willing to get Level II certification if not already obtained

FOCUS BREAKDOWN

WEEKLY SCHEDULE

This is an exempt, full-time position. Schedule to include office hours during the week Monday-Thursday, Wednesday night rehearsals, Sunday mornings, and the occasional church events.



PRIMARY JOB FUNCTIONS

1. Recruit and train Tech & Media Volunteers
2. Edit and Produce Sunday Morning service records for TV20 Broadcast
3. Oversee streaming, broadcasting, and archiving for Sunday worship services
4. Collaborate with Communications Director on Sunday media needs
5. Coordinate and oversee sound system function and setup, and multimedia
6. Serve as Production Manager for special events
7. Schedule sound tech for all church events with media needs
8. Manage all studio recordings
9. Oversee stage setup and lighting, including the upkeep of all equipment in Worship Center, sound booths, and classrooms.
10. Ensure all sound and media needs are met for all music rehearsals and performances
11. Perform additional duties as assigned by supervisor

IMPERATIVE DUTIES

1. Love the Lord with all your heart, soul and mind
2. Love your neighbor as yourself, beginning with your family if applicable
3. Support and encourage the Lead Pastor
4. Support, encourage and serve other staff and lay leaders well
5. Must be an active member in good standing of Westside Baptist Church